

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
IN AND FOR THE COUNTY OF MENDOCINO**

In Re:

**COURT APPEARANCES VIA
VIDEO DUE TO COVID RESTRICTIONS**

AMENDED
STANDING ORDER
2020-05

_____/

WHEREAS, the Covid-19 public health pandemic has caused major disruption in service delivery systems in the trial courts throughout California;

WHEREAS, some individuals are in a high-risk category for contracting COVID, are quarantined or currently have COVID;

WHEREAS, remote appearance strategies are often a preferred approach to in-person court appearances, given the risks of virus transmission;

WHEREAS, the Court has developed a protocol for video remote appearances for parties, defendants, witnesses and others as an alternative to in-person court appearances.


NOW, THEREFORE, the Superior Court of California, County of Mendocino, hereby orders:

Unless otherwise ordered to appear in person, parties, defendants and witnesses may appear at hearings using the Court's video technology. The request for video appearance must be approved by the judicial officer. The requesting party or party's counsel must submit a Request for Video Appearance Due to COVID Restrictions (Form #MMC-320), at least five (5) business days prior to the appearance date, to Court Administration in Room 303 at the Ukiah courthouse or the public counter in the Ten Mile courthouse or via fax at (707) 468-3459, or via email at court.administration@mendocino.courts.ca.gov.

The court shall set up the video appearance and will notify the requestor and the appearing parties. The court will email a hyperlink of the video appearance to the appearing parties, with instructions on how to connect to the video appearance. The requestor shall notify Court Administration as soon as possible at (707) 463-4664 or at court.administration@mendocino.courts.ca.gov if the video appearance is postponed or canceled.

This standing order shall expire on December 31, 2020.

Dated: 9/11/2020



ANN C. MOORMAN
Presiding Judge of the Superior Court

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar Number and Address)		<i>For Court Use Only</i>
TELEPHONE NO.:	FAX NO. (Optional):	
E-MAIL ADDRESS (Optional):		
ATTORNEY FOR (Name):		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF MENDOCINO		
<input type="checkbox"/> UKIAH Courthouse 100 North State Street Ukiah, CA 95482	<input type="checkbox"/> TEN MILE Branch Court 700 South Franklin Street Fort Bragg, CA 95437	
PETITIONER/PLAINTIFF:		CASE NUMBER:
RESPONDENT/DEFENDANT:		
REQUEST FOR VIDEO APPEARANCE DUE TO COVID RESTRICTIONS (Notice must be filed with the court at least five (5) court days before the appearance)		HEARING DATE: TIME: DEPT.

1. I, (name): _____
am the petitioner/plaintiff respondent/defendant _____
2. I ask the court to allow me my witness(es) to appear by video on the scheduled court date listed above.
3. I have the following type of court hearing: Evidentiary Hearing Court Trial Review Other: _____
on the following issues: _____
4. I would like the court to consider the following information in making its decision whether to allow a video appearance (check all that apply):
 - a. I, or my witness, is in a high-risk category for contracting COVID, is quarantined or currently has COVID.
 - b. I, or my witness, is incarcerated or confined in (specify): _____
 - c. Other: _____
5. I am responsible for submitting copy of this signed order and attached Video Appearance Information Sheet at least five (5) business days prior to the appearance date to Court Administration in Room 303 at the Ukiah Courthouse, the public counter at the Ten Mile Courthouse, via fax to (707) 468-3459 or via email to court_administration@mendocino.courts.ca.gov.

I declare, under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)

(SIGNATURE)

IT IS SO ORDERED

Dated: _____

Judge of the Superior Court

Superior Court of California, County of Mendocino

VIDEO APPEARANCE INFORMATION SHEET

**This form must be completed IN FULL for ZOOM/Video appearances to be scheduled.
Form must be submitted at least five (5) business days before appearance date.**

Requestor Name:		Today's Date:	
Email:		Telephone:	

Please include the full name and email address for all of the individuals who will appear via video:

Full Name:	Type (witness, defendant, etc.)	Email Address:

The party requesting the video appearance shall notify court administration if the video appearance is postponed or cancelled.

For Court Use Only

Request Received By:		Date:	
Assigned to IT Support:		Date:	
Zoom Meeting Set Up Completed by:		Date:	
Meeting Information Forwarded to All Parties and Requestor Notified by:		Date:	
Cancellation Notification		Date:	