

Workplace Violence Temporary Restraining Order (TRO)

Response to Request, Proof of Service, Firearm Checklist

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This packet is to be served on the restrained person along with a copy of the *Notice of Court Hearing* (form # WV-109) and, if applicable, the *Temporary Restraining Order* (form # WV-110),

FORMS INCLUDED IN THIS PACKET (you may not need all these forms):

	FORM NUMBER	FORM NAME / DESCRIPTION
1)	WV-120-INFO	How Can I Respond to a Petition for Workplace Violence Restraining Orders?
2)	WV-120	Response to Petition for Workplace Violence Restraining Orders
3)	MMC-110-local	Request for Interpreter
4)	WV-200-INFO	What is "Proof of Personal Service"?
5)	WV-200	Proof of Personal Service
6)	WV-250	Proof of Service of Response by Mail
7)	SER-001	Request for Sheriff to Serve Court Papers
8)	MFD-022-local	No Unregistered or Registered Gun or Other Firearms Statement
9)	WV-800-INFO	How Do I Turn In, Sell, or Store my Firearms and Firearms Parts?
10)	MFD-102-local	Firearm Relinquishment or Sale (Checklist)
11)	WV-800	Receipt for Firearms and Firearm Parts
12)	BOF 110	General Notice of Firearm Prohibition and Power of Attorney for Firearms Relinquishment, Sale, or Transfer for Storage <small>(DOJ form, revised 12/2019)</small>
13)	BOF 4546	Notice of No Longer in Possession {Penal Code § 28000} <small>(DOJ form, revised 12/2019)</small>

You can get additional forms from the Superior Court Clerk's Office in either the Ukiah courthouse or the Fort Bragg Justice Center, the Self-Help Center in the Ukiah courthouse, on the court's website at www.mendocino.courts.ca.gov, or from the Judicial Council's website at www.courts.ca.gov.

Filing Fee: \$435.00 (*Fee Waiver packet available upon request*)

A Filing Fee is not required if the protected party has alleged that the restrained person has used or threatened to use violence against the protected person, has stalked the protected person, or has acted or spoken in some other way that makes the protected person reasonably fear violence.

INSTRUCTIONS: Print or type all paperwork neatly (legibly) in black or blue ink.

- Fill out **one (1) original** of *each* form that applies to your case.
- **DO NOT STAPLE the forms**, instead paperclip the individual forms (with any attachments clipped the related form) and turn the forms into the Clerk's Office. The clerk will process the forms, scan them, and return them to you.

For Service by Sheriff's Department, contact the Mendocino County Sheriff's Department at:

Ukiah: 589A Low Gap Road, Ukiah, CA 95482

(707) 463-4411 Monday-Friday, 8am-5pm

Fort Bragg: 700 S Franklin St., Suite 110, Fort Bragg, CA 95437

(707) 964-6308 Monday-Thursday, 8am-5pm

Court Clerk's Office Hours of Operation: 8:30am-3:30pm Monday-Friday

Ukiah Courthouse, 100 North State Street, Room 107, Ukiah, CA 95482 ★ (707) 468-2001
Ten Mile Justice Center, 700 South Franklin Street, Fort Bragg, CA 95437 ★ (707) 964-3192