

Workplace Violence Temporary Restraining Order (TRO)

Request to Continue Court Hearing and Reissue TRO

C3

FORMS INCLUDED IN THIS PACKET:

	FORM NUMBER	FORM NAME / DESCRIPTION
1)	MWV-110-local	How to Ask for a New Hearing Date
2)	WV-115	Request to Continue Court Hearing
3)	WV-116	Order on Request to Continue Hearing
4)	WV-200-INFO	What is "Proof of Personal Service"?
5)	WV-200	Proof of Personal Service
6)	SER-001	Request for Sheriff to Serve Court Papers

You can get additional forms from the Superior Court Clerk's Office in either the Ukiah courthouse or the Fort Bragg Justice Center, the Self-Help Center in the Ukiah courthouse, on the court's website at www.mendocino.courts.ca.gov, or from the Judicial Council's website at www.courts.ca.gov.

Filing Fee: There is not a filing fee.

INSTRUCTIONS: Print or type all paperwork **neatly (legibly)** in black or blue ink.

- Fill out **one (1) original** of *each* form that applies to your case.
- DO NOT STAPLE the forms**, instead paperclip the individual forms (with any attachments clipped the related form) and turn the forms into the Clerk's Office. The clerk will process the forms, scan them, and return them to you.

*****If your request for a continuance is granted, pick up three (3) certified copies of your paperwork from the Clerk's Office for service. *****

For Service by Sheriff's Department, contact the Mendocino County Sheriff's Department at:

Ukiah: 589A Low Gap Road, Ukiah, CA 95482 (707) 463-4411 Monday-Friday, 8am-5pm
Fort Bragg: 700 S Franklin St., Suite 110, Fort Bragg, CA 95437 (707) 964-6308 Monday-Thursday, 8am-5pm

Court Clerk's Office Hours of Operation: 8:30am-3:30pm Monday-Friday

Ukiah Courthouse, 100 North State Street, Room 107, Ukiah, CA 95482 ★ (707) 468-2001
 Ten Mile Justice Center, 700 South Franklin Street, Fort Bragg, CA 95437 ★ (707) 964-3192