ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar Number and Address)* TELEPHONE NO.: FAX NO. *(Optional)*: E-MAIL ADDRESS *(Optional)*: ATTORNEY FOR *(Name)*:		*FOR COURT USE ONLY*
SUPERIOR COURT OF CALIFORNIA, COUNTY OF MENDOCINO		
☐ UKIAH Courthouse 100 North State Street Ukiah, CA 95482	☐ TEN MILE Branch Court 700 South Franklin Street Fort Bragg, CA	
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT:		CASE NUMBER:
DECLARATION re: NOTICE upon EX PARTE APPLICATION for ORDERS		HEARING DATE: TIME: DEPT.

In most cases, you must notify all parties that you are requesting a court order. This is called "notice". Regardless of how you notice the other side that you are requesting a court order, copies of the documents that you have filed with the court, excluding those for a restraining order, MUST be served on the other party pursuant to local rules of court as soon as is reasonably practicable, but no later than the time of the hearing set.

I, the undersigned, declare:

1) I am the (choose one):
   ☐ attorney for the Petitioner/Plaintiff ☐ attorney for the Respondent/Defendant ☐ attorney for the Child(ren)
   ☐ self-represented Petitioner/Plaintiff ☐ self-represented Respondent/Defendant

2) Pursuant to CRC 3.1203 and 3.1204, I have informed _____ of this ex parte request for
   (name of person you notified)
   _____ and that s/he will have to
   (type of relief sought)
   appear before the court on the above listed date and time if s/he objects to this ex parte request.

3) Notice was given by (check all that apply):
   ☐ **Telephone Notification** (no later than 10:00 a.m. the court day before the ex parte appearance): _____ at _____ a.m./p.m.
   (date) *(time)*
   ☐ **Personal Delivery** (no later than 10:00 a.m. the court day before the ex parte appearance): _____ at _____ a.m./p.m.
   (date) *(time)*
   ☐ **First Class Mail** (copy of ex parte application mailed at least 5 days before the ex parte appearance): _____ at _____ a.m./p.m.
   (date) *(time)*
   at _____
   (address)
   ☐ **Fax Delivery** (copy of ex parte application faxed no later than 10:00 a.m. the court day before the ex parte appearance):
   _____ at _____ a.m. / p.m. at _____ **(attach proof showing fax was received)**.
   (date) *(time)* *(fax number)*
   ☐ **If notice was provided later than 10:00 a.m. the court day before the ex parte appearance, explain why:**
   _____

4) I received the following response to the above notice:
   ☐ See attached written response.
   ☐ Oral response received: _____

5) I **have not** given notice of this request for ex parte orders because (attach additional pages if necessary):
   ☐ Notice would frustrate the purpose of the orders sought (explain below).
   ☐ Great or irreparable injury will result to me before orders can be issued and/or I fear for my safety (explain below).
   ☐ A good faith effort was made to notify the opposing party but notice was unable to be given (explain attempts below).
   ☐ The opposing party agrees to the orders requested.
   ☐ No significant burden or inconvenience to the opposing party will result from the orders requested (explain below).
   ☐ Other (explain): _____

I declare under penalty of perjury that the foregoing is true and correct.

Date: _____ Signed: _____