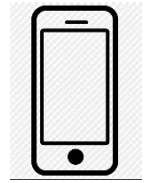




TELEPHONE DIRECTIONS FOR FAMILY MEDIATION DURING THE COVID-19 PANDEMIC



CONFERENCE CALL INSTRUCTIONS: You will be given a mediation time to call into conference call line and told to use either Line 1 or Line 2.

Line 1) Call this number: 1-888-273-3658

Participant Code: 2025851#

Line 2) Call this number: 1-866-434-5269

Participant Code: 7527436#

Please be sure you are in a private and quiet setting before you start mediation and throughout your teleconference mediation session. Mediation generally takes 3 hours and can last longer. Please schedule your day to allow ample time for mediation. Mediation is a confidential process. It is not appropriate for your children or anyone else to be in the room with you while you are in mediation. No one else is allowed access to the proceedings.

1. Orientation presented and handouts explained with both parents on conference call line.
2. Mediator will then meet with each parent individually; first with the parent who filed the Request for Order and next with the parent who is responding to the Request for Order.
3. While the mediator is speaking with each parent separately, the other parent will be watching the video titled: “*Orientation to Family Mediation and Child Recommending Counseling*’.
 - a. Go to www.youtube.com and search for: “*Orientation to Family Mediation and Child Recommending Counseling*” The first video to pop up is the one to click on.



Orientation to Family Court Mediation and Child Custody Recommending Counseling
CaliforniaCourts Self-Help • 90K views • 7 years ago
Mediation and child custody recommending counseling is a process in which a neutral, specially trained professional will listen to ...
CC

4. After mediator has met with both parents separately they will both call the conference call line again to work together with the mediator to develop a Parenting Plan.
5. When a Parenting Plan is agreed upon, the mediator will send the Parenting Plan and a Stipulation and Order form to each parent through DocuSign for their signatures.
6. If you are unable to use DocuSign the mediator will discuss other options with you for signing. Parents are required to sign and return the Parenting Plan within 2 working days after mediation.
7. If one or both parents do not sign within 2 working days the mediator will schedule a court date and inform attorneys or parents by mail.
8. If parents are unable to reach an agreement, the mediator will schedule a hearing date which parents or their attorney(s) will be notified about by mail.